



Conference Registration Form

Title:	First Name:	Last Name:
Organisation:		
Address Line 1: Address Line 2: City, State: Zip / Post Code: Country: e-mail: Telephone:		

Accompanying person's name (if needed):

Please let us help you, by letting us know of your particular requirements:

Dietary:	<input type="checkbox"/> Vegetarian	<input type="checkbox"/> Vegan	<input type="checkbox"/> Chocolate	<input type="checkbox"/> Donuts	<input type="checkbox"/> Other:
Access:	<input type="checkbox"/> Audio	<input type="checkbox"/> Mobility	<input type="checkbox"/> Other:		

Registration Fee Options <small>(Prices are in Australian Dollars and include GST)</small>	Registration Fee	Attend Reception?	Attend Banquet?	Totals
Full	\$AUD 700	<input type="checkbox"/>	<input type="checkbox"/>	\$AUD _____
Student or Retired <small>(includes reception and banquet)</small>	\$AUD 350	<input type="checkbox"/>	<input type="checkbox"/>	\$AUD _____
Accompanying Person	\$AUD 275	<input type="checkbox"/>	<input type="checkbox"/>	\$AUD _____
TOTAL of all Registration Fees:				\$AUD _____

Payment Method: (Please note: your Australian Tax Invoice will be from: The MAJAM Group Pty Ltd, ABN 13 127 317 686)

Payment for IFED 2019 is via PayPal. Please use the following hyper-link to pay your TOTAL of all Registration Fees:

- <https://www.paypal.me/IFED2019>
- Please use your Name as the Payment-Reference.
- If you have any troubles with this PayPal link, please contact: michael.netherton@newcastle.edu.au

Your IFED Registration Fees includes:

- PayPal's finance/administration fees, and
- the Australian Goods and Services Tax (GST).

Your IFED Registration Fee does not include:

- Any accommodation,
- International exchange fees for converting your particular currency into \$AUD, or
- Further fees charged by your bank.

Once you have paid your IFED2019 Registration fee, please complete all parts of this form and return to: mark.stewart@newcastle.edu.au

Accommodation Bookings

The 11th IFED forum will be held in Australia at the heritage Q Station hotel (www.qstation.com.au) in the Sydney Harbour National Park, located 2.5 km from Manly in Sydney.

Some Deluxe rooms have been set aside for IFED delegates at the special price of A\$240 per night including breakfast. This special IFED rate is available for **direct booking** through Q Station H8773@accor.com or +61 2 9466 1500 - Ext #1. Please quote "Newcastle University Dec 2019 - 10% off best available rate as per Group Booking Codes" when making your booking.

These rooms will be held for IFED attendees until **10 October 2019**. This is a popular hotel at peak tourist season, so please reserve your rooms by that date.

IFED 2019 Terms & Conditions:

Conference payments:

- All IFED 2019 conference payments will be received and administered by The MAJAM Group Pty Ltd (ABN 13 127 317 686), for, and on behalf of, The IFED 2019 Conference Organising Committee.

Registration:

- A confirmation e-mail will be sent to you once you have been successfully registered for the Conference.

Conference cancellation (by Delegate):

- Notification of any delegate's conference cancellation must be made formally, in writing (by e-mail), to the Conference Secretariat.
- Delegate cancellations will be accepted until 15 November 2019. For all delegate cancellations prior to this date, the Conference Organising Committee will retain 20% of the prepaid registration fee as a processing fee. The refund will be 80% of the prepaid amount, and will be paid within 30 days of formal notification of cancellation.
- **After 15 November 2019** no delegate's conference cancellations will be accepted, nor will any refunds be made; however, an alternative delegate's name may be submitted.

Accommodation:

- Accommodation bookings are the sole responsibility of individual Conference delegates.
- Information on local accommodation providers (including conference accommodation deals) can be reviewed on the Conference's website: <http://ifedforum.weebly.com>
- Any claim for accommodation refunds are at the sole discretion of your accommodation provider.

Insurance:

- IFED 2019 Conference Registration Fees do not include insurance of any kind.
- The Conference Organising Committee, and The MAJAM Group Pty Ltd, cannot take any responsibility for any participants failing to arrange their own insurance.
- It is strongly recommended that at the time you register for the conference, and/or book your travel, that you consider appropriate insurance, and of your choice. The policy should include loss of registration fees through cancellation of your participation in the conference, or through cancellation of the conference, loss of international/domestic air fares through cancellation for any reason, loss of any pre-booked arrangements due to airline delay, force majeure or any other reason, medical expenses (including sickness and accident cover), loss or damage to personal property, additional expenses and repatriation should travel arrangements have to be altered.
- Any insurance should be purchased in your country of origin.

Waiver of liability:

- The IFED 2019 Conference Organising Committee, The MAJAM Group Pty Ltd, or any of the supporting organisations to this event accept no liability to any persons or body for any loss, injury or damage howsoever and whether directly or indirectly from any action or cause whatsoever undertaken, organised, sponsored or associated with the conference.

IFED 2019 Privacy Statement:

Australian Privacy Amendment (Private Sector) Act 2000:

The IFED 2019 Conference Organising Committee, and The MAJAM Group Pty Ltd, are bound by and committed to supporting the National Privacy Principles (NPPs) set out in the Australian Privacy Amendment (Private Sector) Act 2000.

Use of personal information:

The IFED 2019 Conference Organising Committee, and The MAJAM Group Pty Ltd, will collect and store information you provide in this registration form for the purposes of enabling us to:

- register your attendance at the conference;
- assist with administrative, financial and planning purposes;
- plan and develop conferences and other events in the future;
- facilitate your requirements in relation to the conference; and
- allow the compilation and analysis of statistics relevant to the conference.

The information that you provide in the registration form, and information provided at any other time during the conference, including without limitation any feedback obtained during the conference, will be used to offer, provide and continue to improve future conferences and other services.

Conference delegate list:

The IFED 2019 Conference Organising Committee will produce a list of all delegates for supply to all registered attendees at the conference. The list will contain: a delegate's name, their affiliation and location (state or country) and their contact details. Registrants may withhold consent for inclusion of their details in this publication by contacting the Conference Secretariat by 1 December 2019.

Disclosure of personal information to third parties:

The IFED 2019 Conference Organising Committee will not, without your consent, use or disclose your personal information for any purpose unless it would reasonably be expected that such purpose is related to the offer, provision and improvement of the conference or where such purpose is permitted or required by law.